# OCRFV Evaluation Framework



# Table of Contents

Background	5
Framework Development Methods	5
Collaborative working group co-created framework materials	5
Background research	6
Stakeholder event prioritized evaluation options, built shared knowledge	
Multiple layers of review to refine the logic model and tools	
Results: What is the logic behind DV service hubs?	8
Consensus logic model	8
Conditional assumptions link activities and outcomes	
Results: What does success look like?	
Indicators for process & outcome measurement priorities	10
Next steps for OCRFV evaluation	18
How can we learn what works well in different contexts?	18
Appendices	23
Appendix A: Literature Review Final - Sept 17.pdf	23
Appendix B: OCRFV - Brief Event Report - Nov 2015.pdf	
Appendix C: Shared Outcomes and Indicators - Feb 25.xlsx	
Appendix D1: Client Survey v10 Feb 23.pdf	
Appendix D2: Service Provider Survey v8 Feb 25.pdf	

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Woman abuse is any use of psychological, physical or sexual force, actual or threatened, in an intimate relationship. The intimate relationship can include a current or former spouse, and an intimate, or dating partner. The violence is used to intimidate, humiliate or frighten victims, or to make them feel powerless.

Additionally, we recognize that human trafficking, sexual violence and harassment is part of the continuum of woman abuse and intricately linked to experiences of intimate partner abuse.

# Background

The Ontario Collaborative Response to Family Violence (OCRFV)<sup>1</sup> is a coalition of organizations that are based on "hub" models providing co-located or collaborative services for victims of violence against women, intimate partner violence, child abuse, and family violence.

For purposes of this report, we will be using "family violence" as a term inclusive of intimate partner violence, domestic violence, violence against women, and family violence<sup>2</sup>.

In Ontario, family violence (FV) hubs have been in existence for about 10 years, and OCRFV members have been working to create innovative and effective service models. Yet, the OCRFV and the provincial government both need both more evidence to support the implementation and improvement of service delivery through FV hubs.

To create a harmonized evaluation effort across different hubs, in 2015 the OCRFV undertook a project to answer the questions:

How can we best evaluate FV hub quality and outcomes in Ontario?

What is the logic behind FV service hubs?

What does success look like?

How can we learn what works well in different contexts?

Specifically, OCRFV hub partners needed an evaluation framework that created consensus around the common activities and desired outcomes of hub models, the assumptions linking activities and outcomes, and tools to measure outcomes and experiences for clients and staff.

# Framework Development Methods

# Collaborative working group co-created framework materials

A working group of OCRFV members collaborated with evaluation consultants<sup>3</sup> to develop a harmonized evaluation framework for FV hubs. The design process for the evaluation framework involved ongoing consultation and feedback with working group members during monthly in-person and remote meetings. The participatory nature of the evaluation design process was intended to support shared decisions and collaboration among stakeholders and

<sup>&</sup>lt;sup>1</sup> OCRFV evaluation working group members are: DRIVEN (Durham Region), Safe Centre of Peel, Family Violence Project of Waterloo, Connecting Women with Scarborough Services, START (Peterborough), and York Region Centre for Community Safety).

<sup>&</sup>lt;sup>2</sup> OCRFV partner hubs collectively serve victims and survivors of violence: individuals and families; women and men; children and youth. We recognize the gendered nature of violence and apply a feminist anti-oppressive analysis to our service delivery. The primary focus of the hubs is to provide coordinated services to women. Children are also a primary focus at many hubs, whereas other hubs connect with offsite supports for children. Some FV hubs (e.g., in south-western Ontario) also provide services to male victims of violence.

<sup>&</sup>lt;sup>3</sup> Evaluation expertise on this project was provided by Dr. Anne Bergen (Knowledge to Action Consulting) and Dr. Mina Singh (York University).

evaluators, facilitate working from the strengths and experiences of all partners, and ultimately to increase ownership over final products, and therefore uptake and impact.

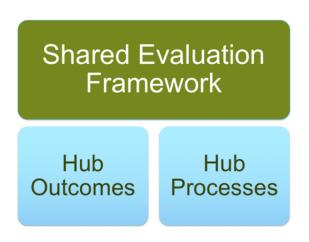
### Background research

### Literature review determined scope of evaluation

A review of grey and academic literature was conducted to identify best practices in hub evaluation (see Appendix A). This environmental scan was based on literature and resource recommendations from OCRFV hub partners, and examined the benefits and drawbacks of various approaches for the evaluation of co-located hub models for FV services.

The information collected in the literature review framed discussions within the working group about what evaluation approaches were suitable for OCRFV partners, with the idea of maximizing the potential utility of information collected, while also minimizing resource and client survey burden. Evaluation approaches identified in the literature review as beyond the feasible scope of the harmonized evaluation project, included approaches requiring ongoing access to resources and research expertise, or to detailed data from outside the hub.<sup>4</sup>

A sustainable yet comprehensive approach was identified by OCRFV partners: using process and outcome evaluation together for ongoing monitoring and evaluation of hub models. That is, process evaluation assesses quality of implementation by examining both program outputs (e.g., # referrals) and client and staff experiences. Outcome evaluation assesses what has changed for individuals, agencies, and systems as a result of a program. In FV hub models, these centre on clients' self-reported changes in knowledge, skills, and connection to services, and empowerment related to ease of system navigation. For service providers in FV hubs, outcomes include building knowledge and partnerships that support more coordinated services.



Process and outcome data regularly collected from clients and service providers will enable a developmental approach to evaluation, guiding the process of FV hub evolution and further implementation. Hubs are dynamic service delivery models, therefore, hub evaluation needs to

<sup>&</sup>lt;sup>4</sup> These "out of scope" evaluation approaches in the OCRFV evaluation project included tracking changes in the police and criminal system requiring access to justice system data, impact evaluations looking at longer-term outcomes through a quasi-experimental time series design with a control group or counterfactual, and Social Return on Investment (SROI), where proxies are obtained to determine the value-added in programming when domestic violence is reduced. These intensive approaches to evaluation would be more suitable as separate research projects, but are less useful in ongoing hub monitoring and evaluation.

be focused on goals of iterative improvements by learning what works and what does not work in specific contexts.

### Partner assets combined as foundation for harmonized evaluation

The OCRFV evaluation project built upon existing partner knowledge and evaluation resources. First, logic models from the OCRFV partners were combined and collated into a single document. Specifically, by identifying commonalities and themes in FV hub activities and outcomes for clients, service providers, and systems, it was possible to create a draft "consensus" model of the logic behind FV hubs. Client survey tools were also collected from OCRFV partners, and these existing tools were used as draft indicators for key outputs and outcomes in the consensus model.

The interim logic model developed by the Ministry of Children and Social Services (MCSS) for VAW hubs in fall 2015 was also incorporated into the consensus OCRFV model, along with MCSS reporting guidelines for outputs and outcomes.



Figure 1. Mind map from early logic model draft showing short term service provider outcome goals.

## Stakeholder event prioritized evaluation options, built shared knowledge

An event with OCRFV stakeholders was used to understand similarities and differences across FV hub models, prioritize outcome goals and quality assumptions for clients, service providers, and systems, and identify feasible and useful evaluation approaches for hubs in different contexts and stages of implementation.

Invitations were shared by OCRFV working group partners with agencies working within their local hubs, resulting in sold-out registration of 50 participants across 31 agencies:

Bethesda House Catholic Crosscultural Services	Elizabeth Fry Society of Peterborough	Peterborough Regional Health Centre
Catholic Family Services of Durham	Family Services Toronto Family Services York Region	Sandgate Women's Shelter of York Region Inc.
Catholic Family Services Peel Dufferin	Regional Municipality of Durham Herizon House	Scarborough Women's Centre St. Mary's General Hospital
Community Counselling & Resource Centre	Interim Place Kawartha-Haliburton Children's	Victim Witness Assistance Program
Connecting Women with Scarborough Services	Aid Society Legal Aid Ontario	Waterloo Regional Police York Region CAS
DRIVEN Durham CAS	Mackenzie Health (DASA) Ministry of Community and	York Region Centre for Community Safety (YRCCS)
Durham Region Domestic Violence/Sexual Assault Care Centre	Social Services (MCSS)  Ministry of Attorney General  Peel Children's Aid Society	York Regional Police YWCA Peterborough Haliburton

At the event, participants worked in small groups (tables) to review and revise the draft harmonized logic model, and to prioritize process and outcomes based on: (1) importance of measurement and; (2) whether the outcome was perceived as easy or difficulty to measure.

The logic model prioritization work was built around two

questions:

- 1. What are the basic activities of a DV Hub?
- 2. What outcomes should we expect for clients, service providers, systems?

Workshop participants also worked together to describe audiences of the evaluation (e.g., clients, funders), and created engagement plans for each target audience.

Finally, workshop participants created the first draft of a common codebook for services sought and received in FV hubs. This codebook will assist in documenting and

Workshop Results Shared **Evaluation** Common logic audiences codebook model Process & Uses of Services results: sought & received engagement priorities

examining client needs and services available, and in sharing and combining data across hubs. Detailed results from the prioritization work are shown in Appendix B.

### Multiple layers of review to refine the logic model and tools

After the evaluation consultants compiled the results from the OCRFV stakeholder event, the evaluation working group reviewed the next iteration of the consensus logic model, and generated a final list of key activities and outcomes that would be measured in the harmonized evaluation framework. Similarly, the OCRFV working group reviewed and provided several rounds of detailed feedback on the draft measures created for clients and service providers. A final round of review will be completed in February 2016 by all OCRFV members, as well as the project funder, the Ministry of Community and Social Services.

# Results: What is the logic behind DV service hubs?

# Consensus logic model

The consensus logic model shown in Figure 4 below provides an overview of shared activities and outcomes across FV hubs. In the left column, service provider activities are listed to highlight co-location and coordination of services, followed by intended outcomes for staff knowledge, partnerships and communication, and systems changes. In the right column, clientfacing activities are listed, followed by intended outcomes related to clients' skills and knowledge, situations and contexts, psychosocial, and behaviour. The ultimate goals for FV hubs include improved service delivery and increased safety/ decreased violence.

In the consensus logic model, OCRFV stakeholders highlighted activities and outcomes they deemed priorities for measurement. Yellow highlighted items will be measured via secondary or administrative data, green highlighted items via client survey, and blue highlighted items via service provider survey.

### Service Providers Clients A1) Co-locate (space; time) and A9) Provide survivors of abuse with wraparound/ collaborate in service delivery coordinated access to domestic violence services A2) Establish a specialized A10) Provide centralized intake & case coordination team of professionals; engage and shared consent process in internal collaboration (e.g., • A11) Provide common risk assessment process at meetings, committees) intake (B-Safer) A3) Provide opportunities for A12) Develop & communicate client safety plans relationship building for • A13) Provide information & resources about available coordination and peer support Activities Hub services (e.g., partner list, calendar of events) A4) Develop key shared tools for seamless coordination A14) Provide internal Hub referrals (e.g., partnership framework & operating principles, centralized A15) Provide internal Hub consultations intake & assessment forms, shared consent, services delivered, file A16) Provide onsite access to child minding services management, database with tiered access by sector/mandate) A17) Provide referrals to external resources/ access A5) Develop and support centralized intake and case to offsite services coordination processes • A18) Offer follow-up and waitlist support A6) Engage in joint/shared training & learning A19) Increase accessibility - identify and eliminate/ o Joint strategic plan, gap identification, evaluation, research, reduce barriers to service (e.g., interpretation services, development access to food, child-minding, accessibility for disability, A7) Obtain survivor input and feedback (client-centred) remote access for rural communities) A8) Engage in community outreach and advocacy (e.g., shared funding & resources) Knowledge & Partnerships & Situation & Staff Knowledge Psychosocial Communication skills context ST1) Increased knowledge ST7) Increased ST12) More • ST17) • ST19) More clients of partner & community communication and Improved hope for a understand better future agencies collaboration among service intake and case Outcomes providers (improved next steps coordination (able to imagine ST2) Increased knowledge a better future) relationships) (plan) in experience of how to use tools and dealing with coordinate services ST8) Improved Increased situation ST3) Increased knowledge communication of client risk Increased autonomy & Increased between service partners access to Shorter-term of ongoing client (safety) empowerment knowledge of: services ST9) Improved process for needs ST21) Reduced addressing needs of high ST13) Hub ST18b) Fewer ST4) Increase in evaluation fear and risk cases services & of barriers to evidence to guide project anxiety available service development • ST10) Increased information resources ST5) Increased knowledge and data collection & ST18c ST14) External Connection of gaps and duplications in sharing service • ST11) Increased community resources with needed services under awareness of hub ST15) Safety ST6) Increase in traumaone roof informed knowledge and plans & strategies practice Systems Changes Access/ Uptake/ Behaviour Outcomes LT1) Increased ability to provide coordinated services LT7) Increased engagement & use of Hub services • LT2) Increased use of standardized & client-centred process LT8) Easier and more effective system navigation • LT3) Improved transitions of clients between agencies (More • LT9) Increased use of external resources effective client & service provider system navigation) LT10) Increased use of safety strategies -onger-term LT4) Fewer service gaps and duplications (more creative LT11) Reduced recantation & minimization by victims and innovative solutions for service delivery) LT12) Taking action to increase quality of life & LT5) More sustainable funding determinants of health LT6) Increased referrals to Hub and community agencies UG4) Increased safety/ decreased violence (fewer UG1) Better-coordinated, more responsive service system Ultimate SV/DV/IPV assaults & homicides; less child exposure to DV) UG2) Definite program sustainability UG5) Improved quality of life for SV/DV/IPV survivors UG3) Improved service delivery (less intrusive, more effective (social determinants of health - e.g., housing, employment; & cost-effective SV/DV/IPV interventions; fewer barriers and more financial freedom) and better able to accomplish goals). supports/opportunities; Improved tailoring of programs to client needs)

### Conditional assumptions link activities and outcomes

Assumptions that are required for activities to reliably produce outcomes are listed below. Validating assumptions through assessing client and service provider experiences is one way to demonstrate process quality. As with the logic model activities and outcomes, highlighted items were identified as priorities for measurement.

- Accessibility
  - Accessibility in the building
  - Language needs
  - Location was difficult to get to
  - I had trouble with transportation
  - I live in a rural area
  - Time of services (office hours)
  - Availability of services
  - Availability of childcare
- Client privacy is respected
- ARAO (anti-racist, anti-oppressive)
- Communities need VAW/IPV/FV protocol with hub as centralized navigation lead.
- Cultural sensitivity

- Everyone works from trauma-informed approach
- Intersectionality diversity, trauma,
- Partners see a value to relationship building
- Have a common language
- Safe secure environment, respectful
- Services are useful and relevant client satisfied with services
- Services are socially inclusive and reach diverse victims of family violence and intimate partner violence— youth, LGBTQ, men, religion, cultural & indigenous communities

# Results: What does success look like?

# Indicators for process & outcome measurement priorities

For OCRFV stakeholders, a successful hub has impacts on clients, service providers, and systems. Due to the difficulties in tracking clients over time, indicators of success are relatively short-term in nature and rely on self-report. To allow triangulation of evidence related to process quality and outcome goals, half of all items have 2 or more indicators. In particular, both client and service provider surveys have both closed-ended (quantitative) and openended (qualitative) components. Secondary and administrative data (e.g., # referrals) are used as a further data source to assess assumptions, activity outputs, and outcome goals.

A complete overview of measurement priorities (activities, outcomes, assumptions), and the indicators for those items can be found in the Appendix C spreadsheet matrix. The formatted client and service provider measurement tools can be found in Appendix D1 and D2, respectively.

### Client Outcomes and Experiences

The formatted client survey can be found in Appendix D1. The client survey is designed to capture client experiences (process quality), client perceptions of service delivery outcomes, and self-reported client outcomes. The survey is designed to be completed by clients at the end of every hub visit. Note that bolded items in the table below indicate multiple items.

Table 1. Client experience and outcome indicators (green = client survey; blue = service provider survey; yellow = administrative & secondary data).

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
ST13) Increased knowledge of hub services & of available resources ST15) Increased knowledge of external resources	I received information about resources and services available at [hub name]. (SD-SA;5pt)	I received information about other local resources and services in the community. (SD- SA;5pt)		
ST14) Increased knowledge of safety plans & strategies	I discussed safety planning for my situation. (SD-SA; 5pt)	I learned new ways to manage my safety needs. (SD- SA;5pt)	I created a safety plan for myself. (SD- SA;5pt)	I created a safety plan for my children.(SD- SA;5pt)
ST16) More clients understand next steps (plan) in dealing with situation	As a result of hub servicesI better understand the next steps in dealing with my situation. (SD- SA;5pt)			
ST17) Improved intake and case coordination experience	I felt my needs were understood. (SD- SA;5pt)	I felt staff were working together as team to help me. (SD-SA;5pt)		
A18) Provide onsite access to child minding services (VAWST-2) ST18c) Fewer barriers to service Assumption: Accessibility	I was satisfied with the child-minding services. (SD- SA;5pt)			
ST18a) Increased access to services	Services were easy to access. (SD- SA;5pt)	How many service providers did you meet with at [this hub]? (#)		

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
ST18b) (Connection with needed services under one roof	I was connected to the services I need. (SD-SA;5pt)	It was helpful to receive services and supports at one location. (SD- SA;5pt)		
A21) Increase accessibility ST18c) Fewer barriers to service Assumption: Accessibility	Did you have difficulties accessing [hub name] due to any of the following? Choose all that apply.  - No difficulties  - Accessibility in the building  - Language needs  - Location was difficult to get to  - I had trouble with transportation  - I live in a rural area  - Time of services (office hours)  - Availability of services  - Availability of childcare  - Other (please specify):	If you had any difficulties, were they resolved? (please explain your answer) (open ended)	Client demographics	
ST20) Increased autonomy & empowerment	As a result of hub servicesI feel more in charge of my own life. (SD- SA;5pt)			
LT7) (VAWLT-5) Increased engagement & use of Hub services	How many times have you visited [hub name]? (#)	How many service providers did you meet with today at [hub name]? (#)	What would you tell your friends and family about your experience at [hub name]? (open ended)	What did you appreciate most about your visit(s) to [this hub]? (open ended)
LT8) (VAWLT-5) Easier and more effective system navigation	I was connected to the right services at the right time. (SD- SA;5pt)	Themes from explanation of challenges, whether would recommend to friend & what would tell a friend.		
UG6) Increased safety/ decreased violence	Coroner reports on service coordination	[Future] Hubs eventually should reduce DV (no woman who had contact with a hub subsequently murdered – like accident-free	As a result of hub servicesI feel safer (SD to SA; 5- pt)	

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
		working days – homicide free working days. Need to link with police database		
UG4 Service Delivery; Assumption: quality services	As a result of hub services I would recommend these services to others. (SD-SA;5pt)	What would you tell your friends and family about your experience at [hub name]? (open ended)	What did you appreciate most about your visit(s) to [this hub]? (open ended)	What changes or improvement would you recommend? (open ended)
Assumption: Maintain and respect client privacy during information sharing at hub	Was your personal information shared at [hub name] in a way that respected your privacy?  Yes Somewhat No Please explain your answer:	Do you have any privacy concerns about how client information is shared at this hub?  Yes Somewhat No Please explain your answer:		
Assumption: cultural sensitivity, ARAO, intersectionality	I received service in a manner sensitive to my culture, background or other life circumstances. (SD-SA;5pt)			
UG4 Service Delivery; Assumption: quality services	I felt [hub name] was a safe and secure space. (SD-SA;5pt)			
UG4 Service Delivery; Assumption: quality services	I felt listened to and respected. (SD- SA;5pt)			
UG4 Service Delivery	I was satisfied with the wait for services I received today. (SD-SA;5pt)	I was connected to the right services at the right time. (SD- SA;5pt)		
UG4 Service Delivery; Assumption: quality services	I felt the staff were knowledgeable and skilled. (SD-SA;5pt)			
UG4 Service Delivery;	The information provided was useful.			

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
Assumption: quality services	(SD-SA;5pt)			
UG4 Service Delivery; Assumption: quality services	Overall, I was satisfied with the services I received. (SD-SA;5pt)	What did you appreciate most about your visit(s) to [this hub]? (Open ended)	What changes or improvements would you recommend? (Open ended)	
Assumption: Reaching non- traditional victims of IPV/FV – youth, LGBTQ, men, religion, cultural & indigenous communities	Client demographics			

### Service provider and system indicators

The formatted service provider survey can be found in Appendix D2. The service provider survey is designed to track both experiences at the hub (process quality) and outcomes for agency, staff, and systems. The service provider survey is designed to be completed once or twice a year by hub staff. For small hubs where handwriting identification creates a risk of identifiable surveys, the survey could be completed online or through an electronic document (e.g., fillable pdf). Note that bolded items in the table below indicate multiple items.

Metrics from administrative data can be used as indicators of hub process quality and outcomes, and to support and verify self-reported evaluation findings. For example, tracking number and type of referrals can be used to measure "increased communication and collaboration among service providers", together with self-report from service providers about working relationships inside and outside of the hub, and referrals to the right place at the right time.

Table 2. Service provider, agency, and systems level indicators (blue = service provider survey; green = client survey; yellow = administrative & secondary data).

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
ST6) Increased	# & type of referrals	Overall, I have a	Overall, I have	I understand how to
communication and	and consultations	strong working	strong working	refer clients to the
collaboration	(inside Hub)	relationships with	relationships with	right service at the
		onsite Hub	offsite community	right time. (SD-
among service		partners. (SD-	partners and	SA;5pt)
providers				, , , ,

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
		SA;5pt)	organizations. (SD- SA;5pt)	
ST7) Improved communication of client risk between service partners	Our hub team effectively works together to deal with high risks cases. (SD-SA;5pt)	# case conference, B Safer conference, Jackie Campbell assessment		
ST23) Improved process for addressing needs of high risk cases	I understand how to deal with high risk cases. (SD-SA;5pt)			
ST12) Increased knowledge of gaps and duplications in service LT4) Fewer service gaps and duplications. Creative and innovative solutions for service delivery.	What are the gaps you have identified in the services for clients? (open ended)	Map waitlists.	Success stories of innovative solutions for service delivery.	Being a partner in the Hub has improved our agency's ability to meet demand for service. (open ended)
LT13) (Increased referrals to Hub and community agencies	# & type of referrals (inside/outside Hub)			
LT1) Increased ability to provide coordinated services	I am easily able to coordinate services within the Hub. (SD- SA;5pt)	I am easily able to coordinate services outside the Hub. (SD-SA;5pt)		
UG4) Improved service delivery	The hub model supports my capacity to offer high quality services. (SD- SA;5pt)	How, if at all, has working at the hub changed your practice? (open ended)	What do you appreciate most about working at [this hub]? (open ended)	What changes or improvements would you like to see at this hub? (open ended)
A1) Co-locate (space; time) and collaborate in service delivery A2) Establish a specialized team of professionals; engage in internal collaboration (e.g.,	Hub structure and meetings.	Are you an □ onsite or □ offsite partner at [Hub name]?		

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
meetings, committees)				
A5) Develop and support centralized intake and case coordination processes	There is a well managed centralized intake at my hub. (SD-SA;5pt)	Do you have access to the hub database? □Yes □ No □ n/a (no database)	Please explain how hub leadership impacts your agency's ability to coordinate with Hub partners. (open ended)	
A6) Engage in joint/shared training & learning	I am satisfied with joint/shared training & learning opportunities within my hub. (SD-SA;5pt)			
Assumption: Maintain and respect client privacy during information sharing at hub	Was personal information shared within this hub in a way that respected client privacy?  Yes Somewhat No Please explain your answer:	Do you have any privacy concerns about how client information is shared at this hub?  Yes Somewhat No Please explain your answer:		
A4) Develop key shared tools for seamless coordination A12) Provide centralized intake & case coordination and shared consent process	Hub tool inventory- e.g., partnership framework & operating principles, centralized intake & assessment forms, shared consent, file management, database with tiered access.	There is a well managed centralized intake at my hub. (SD- SA;5pt)		
A14) Develop & communicate client safety plans	# of safety plans			
A16) Provide internal Hub referrals & consultations A17) Provide internal Hub	# & type of referrals (inside/outside Hub)			

Logic Model Priority	Indicator 1	Indicator 2	Indicator 3	Indicator 4
consultations A19) Provide referrals to external resources/ access to offsite services				

# Next steps for OCRFV evaluation

### How can we learn what works well in different contexts?

### Data collection and sharing

Beginning data collection with the harmonized evaluation framework requires OCRFV hubs to change their client survey, adjust the metrics they are tracking, and update their databases (where applicable) with the new variables.

Table 3. Data collection plan.

Secondary/ admin data

Magazira

Wedsule	Tilling
Client survey	After each visit to hub
Staff survey	Once or twice yearly

Timina

Collate monthly or quarterly.

### Custom database development and rollout

OCRFV partners are investigating updates to a shared database system built by Palomino Systems. This tool will eventually be able to allow multiple levels of access to shared data (by hub location, organization, role, etc.). The roll out across partners has been challenging. In the interim period before a secure shared database with user management is in place, hubs need support and resources for data sharing and rollup. In particular, the resources required to roll up data across hubs on a semi-annual basis have not yet been defined or located.

Questions: Could a data analyst could be contracted to help support the hubs with developing a shared data analysis framework that is compatible with their current databases? More specifically, can the analyst be involved in helping to shape the development and implementation of the database before the database is fully in place?

### Common codebook of services sought/ received

The purpose of this "codebook" is to itemize the reasons for seeking services and services received within FV hubs in Ontario. The codebook creates shared categories for documenting and examining client needs and services available, and will assist in sharing and combining data across hubs.

Table 4. Services sought and received at hubs.

Major Service Areas	Details
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Major Service Areas	Details		
1) Crisis Intervention			
Early Police Services	Reporting on-site with support		
Early Victim Services	Victim Quick Response/ Integrated Domestic Violence Unit		
Domestic Violence Early	Admission to a shelter		
Services	Crisis Counselling		
	Risk Assessment and Safety Planning		
2) Intervention and Supports			
Assessment	Central intake form		
	Needs and risk assessment		
	Consent for multiple partners to view information		
	Develop safety plan		
	Identification of options		
	Facilitate navigation of services		
	Referrals to internal and external agencies		
Child protective services	Assessment		
	Safety planning		
	CAS support-advocacy		
	• CAS mandated		
	CAS high risk infant services		
Child welfare	Referrals for children's counselling, family counselling		
	<ul> <li>Referrals to meet instrumental needs (i.e. housing, food security)</li> </ul>		
	Support groups for children		
	Child witness programs		
	Parenting groups		
	School placements for children		
Employment Services	Employment counselling		
	<ul> <li>Employment workshops (resume writing, interviewing skills etc.)</li> </ul>		
	Resource Centre with computers and fax		
Financial assistance	Access to financial assistance for rental arrears, rent for last month, moving costs		
	Access to financial assistance for utility bills		
	Financial assistance to address immediate safety concerns-if		
	eligible		
	Support in applying for Criminal Injuries Compensation		
	Financial Literacy program		
	Ontario Works, ODSP		
Housing	Access to landlord database		

Major Service Areas	Details	
	<ul> <li>Coordinating shelter placement and housing assistance</li> <li>Facilitate identifying housing options or with completing subsidized housing paperwork, including special priority housing</li> <li>Subsidized Housing Services: will assist in completing new applications, updating existing applications, advocating and mediating for tenants when issues arise with subsidized housing</li> </ul>	
Legal Aid and Services	<ul> <li>One of the top services requested behind only counselling and safety planning</li> <li>Legal advice sought for:         <ul> <li>Criminal compensation claims,</li> <li>Human rights claims,</li> <li>Immigration services,</li> <li>Consumer/ collections assistance (e.g. Arrears),</li> <li>Family law,</li> <li>Employment insurance,</li> <li>Court support and accompaniment,</li> <li>Process for laying a charge and leaving the relationship,</li> <li>Facilitation of the prosecution of domestic abuse cases and early intervention.</li> </ul> </li> </ul>	
Mental health/Addictions	<ul> <li>Assess individuals who have mental health and/or substance abuse issues in order to support their referral to the appropriate CMHA and/or community service.</li> <li>Specialized mental health and/or addictions counselling</li> </ul>	
Settlement and immigration services	<ul> <li>Culturally specific services</li> <li>Interpretation/translator</li> <li>Settlement services for newcomers to Canada</li> <li>Peer support groups for immigrant women</li> </ul>	
Sexual Assault and Rape Services	<ul> <li>Provide medical forensic services for youth (over 12) and adults recently assaulted by a current or past intimate partner or anyone recently sexually assaulted.</li> <li>Access to support groups</li> <li>Forensic documentation</li> <li>Medical reports</li> <li>counselling (i.e. individual, group)</li> <li>STI/HIV/AIDS testing, referrals, and supports</li> </ul>	
Youth Services	<ul> <li>Counselling and support services</li> <li>Family counselling</li> <li>Child Witness Programs</li> </ul>	
Additional services	Access to Transportation	

Major Service Areas	Details			
	Provision of childcare			
	Provision of snacks/drinks			
	Provision of grocery gift cards			
	Provision of toiletries			
3) Prevention				
Community Education	Community presentations (school boards)			
	Violence awareness and recognition; abuse education			
Violence	Safety plans			
4) Universal Supports				
Food and Clothing	<ul> <li>Access to clothing vouchers</li> <li>Basic clothing and bedding and small household items</li> <li>Emergency clothing-new and gently used</li> </ul>			
	Food box for those in financial need			
	Hygiene bags for those in financial need			
	Provision of furniture through furniture banks			
Parent Education	Counselling, education and parenting resources to prenatal and parenting			
	Parent education and resource guidance			
	Parenting programs			
	Transitional Support & Child Witness Program			
	Young Parent Support Services			
Support Groups	Women's support groups			
Additional services	Access to Transportation			
	Provision of childcare			
	Provision of snacks/drinks			

### Making use of evaluation: audiences and engagement

The results of FV hub evaluations are relevant to multiple audiences. Planning for audience engagement as part of the evaluation framework emphasizes the importance of utilization of evaluation results – and the fact that knowledge does not mobilize itself. To allow for learnings from evaluation to improve future practice, FV hubs need to work to disseminate and share key findings, with hub partners, clients, and funders, as well as other potential audiences.

The following table lists potential audiences of FV evaluation results, ways the evaluation results can and should be used, and suggests techniques for audience engagement. A selection of engagement and communications methods tailored for particular audiences is most likely to lead to awareness, uptake, and use of evaluation results.

Note that many of the engagement methods overlap with hub activities related to communication, collaboration, and outreach.

Table 5. Using evaluation results: audiences and engagement.

Audience	Use of evaluation results	Engagement methods
<ul> <li>Clients</li> <li>Community agencies</li> <li>Community members</li> <li>Donors, funders, foundations</li> <li>Federal, regional, provincial governments; specific ministries (MOHLTC; MCSS etc.).)</li> <li>Hub members</li> <li>Media (public awareness)</li> <li>Networks (DV, VAW, etc.)</li> <li>Other multi agency servicemental health and additions</li> <li>Other stakeholder agencies</li> <li>Politicians</li> <li>Public</li> <li>Relevant communities</li> <li>Researchers (academic, community)</li> <li>Service providers</li> <li>Steering committee</li> </ul>	<ul> <li>Communication between agencies         <ul> <li>to improve collaboration</li> <li>to improve employee morale</li> <li>build and maintain buy-in for hub participation</li> </ul> </li> <li>Community outreach</li> <li>To determine gaps and provide best practice evidence         <ul> <li>to confirm/prove effectiveness-we are doing what we are saying we are doing and doing it well</li> <li>to work towards reducing and eliminating service gaps</li> <li>identify gaps in efficiencies</li> </ul> </li> <li>Financial         <ul> <li>justify value for money to public and funders</li> <li>to obtain sustainable funding</li> <li>investment of resources</li> <li>value of donation or contribution</li> <li>are we advancing our mission-can we afford it? Can we afford not to do it?</li> <li>maintain accountability to funders</li> </ul> </li> <li>Identify further research opportunities (e.g., developmental evaluation, comparison across sites, social return on analysis)</li> <li>Service Improvement         <ul> <li>agency development</li> <li>to support our outcomes</li> <li>more outreach</li> </ul> </li> <li>Program development</li> <li>Raise awareness         <ul> <li>advocacy</li> <li>to inform of services</li> <li>promote education and awareness of VAW/IPV/FV</li> </ul> </li> <li>Support other initiatives (e.g., systems change projects; sector-wide evaluation and</li> </ul>	<ul> <li># and % of outputs and change</li> <li>1:1 with clients</li> <li>Acknowledgement</li> <li>Annual reports</li> <li>Awards</li> <li>Community fundraising activities</li> <li>Conference presentations</li> <li>Cultural and multi-linguistic media</li> <li>Develop community engagement plan</li> <li>Discussion groups</li> <li>Facts</li> <li>Focus groups</li> <li>Forums/events/workshops</li> <li>Government advocacy-action committees</li> <li>Hub websites</li> <li>Infographic</li> <li>Media and social media</li> <li>Meetings</li> <li>Newsletters</li> <li>Political forums</li> <li>Press conference</li> <li>Reports</li> <li>Statistical analyses</li> <li>Stories</li> <li>Surveys</li> </ul>
	collective impact)	

# **Appendices**

Appendix A\_Literature Review Final - Sept 17.pdf

Appendix B\_OCRFV - Brief Event Report - Nov 2015.pdf

Appendix C\_Shared Outcomes and Indicators\_Feb 25.xlsx

Appendix D1\_Client Survey\_v11\_Feb 23.pdf

Appendix D2\_Service Provider Survey\_v8\_Feb 25.pdf